Bai Al-Ajel Transaction Processing Request

**Date**:

**From**: …………. [Customer]

**To**: Alinma Bank

In reference to the Credit Facilities agreement, and section 5/1 of the Bai Al-Ajel Agreement entered by and between you and us on: / / , we request your to process a Bai Al-Ajel transaction for a commodity having the value set out below:

|  |  |
| --- | --- |
| amount | In figure |
| Literal |
| Sale currency |  |
| Maturity date |  |
| A/C number |  |

Accordingly, we request you to process the forward sale transaction and confirm the same by …… (Mention the appropriate communication means), so we can take the necessary action.

We also hereby authorize our staff mentioned below to finalize the procedures related to processing the Bai Al-Ajel transaction through telephone with the bank.

 Principal delegate: (name, ID/Iqama, telephone and Mobile number)

Substitute delegate: (name, ID/Iqama, telephone and Mobile number)

**for the customer:**

**Company Stamp:**